# REPORT OF THE AUDIT OF THE FLOYD COUNTY FISCAL COURT

For The Fiscal Year Ended June 30, 2011



# ADAM H. EDELEN AUDITOR OF PUBLIC ACCOUNTS www.auditor.ky.gov

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#### **EXECUTIVE SUMMARY**

## AUDIT EXAMINATION OF THE FLOYD COUNTY FISCAL COURT

June 30, 2011

The Auditor of Public Accounts has completed the audit of the Floyd County Fiscal Court for fiscal year ended June 30, 2011.

We have issued unqualified opinions, based on our audit, on the governmental activities, business-type activities, each major fund, and aggregate remaining fund information financial statements of Floyd County, Kentucky. In accordance with OMB Circular A-133, we have issued a disclaimer of opinion on the compliance requirements that are applicable to Floyd County's major federal program, CFDA #97.036, Disaster Grant – Public Assistance (Presidentially Declared Disaster).

### **Financial Condition:**

The fiscal court had total net assets of \$4,069,046 as of June 30, 2011. The fiscal court had unrestricted net assets of \$785,804 in its governmental activities as of June 30, 2011, with total net assets of \$3,945,566. In its business-type activities, total net cash and cash equivalents were \$116,110 with total net assets of \$123,480. The fiscal court had total debt principal as of June 30, 2011 of \$15,064,000 with \$1,098,000 due within the next year.

#### **Report Comments:**

- 2011-01 The Floyd County Fiscal Court Failed To Maintain Supporting Documentation For Costs Incurred On 55 Small Projects And One Large Project
- 2011-02 The Floyd County Fiscal Court Failed To Implement Internal Controls Over Federal Compliance Requirements For FEMA Projects
- 2011-03 The Floyd County Fiscal Court Failed To Submit Timely Quarterly Reports For A Large FEMA Project

#### **Deposits:**

The fiscal court and component units' deposits were insured and collateralized by bank securities or bonds.

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 $\label{lem:conomic} \textbf{Certification Of Compliance - Local Government Economic Assistance And Development Programs}$ 



## ADAM H. EDELEN AUDITOR OF PUBLIC ACCOUNTS

To the People of Kentucky
Honorable Steven L. Beshear, Governor
Lori H. Flanery, Secretary
Finance and Administration Cabinet
Honorable Robert Marshall, Floyd County Judge/Executive
Members of the Floyd County Fiscal Court

### Independent Auditor's Report

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Floyd County, Kentucky, as of and for the year ended June 30, 2011, which collectively comprise the County's basic financial statements, as listed in the table of contents. These financial statements are the responsibility of the Floyd County Fiscal Court. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in <u>Government Auditing Standards</u> issued by the Comptroller General of the United States, and the <u>Audit Guide for Fiscal Court Audits</u> issued by the Auditor of Public Accounts, Commonwealth of Kentucky. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

As described in Note 1, Floyd County, Kentucky, prepares its financial statements in accordance with the modified cash basis, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In our opinion the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Floyd County, Kentucky, as of June 30, 2011, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with the basis of accounting described in Note 1.

The county has implemented Governmental Accounting Standards Board Statement 54 as it relates to the modified cash basis of accounting as described in Note 1, which has altered the format and content of the basic financial statements.



To the People of Kentucky
Honorable Steven L. Beshear, Governor
Lori H. Flanery, Secretary
Finance and Administration Cabinet
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Members of the Floyd County Fiscal Court

The county has not presented the management's discussion and analysis that the Governmental Accounting Standards Board (GASB) has determined is necessary to supplement, although not required to be part of, the basic financial statements. The budgetary comparison information is not a required part of the basic financial statements but is supplementary information required by GASB. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the budgetary comparison information. However, we did not audit it and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Floyd County, Kentucky's basic financial statements. The accompanying supplementary information, combining fund financial statements, is presented for purposes of additional analysis and is not a required part of the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments and Non-Profit Organizations, and is not a required part of the basic financial statements. The combining fund financial statements have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole. In accordance with OMB Circular A-133, we have issued a disclaimer of opinion on the compliance requirements that are applicable to Floyd County's major federal program.

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated March 30, 2012 on our consideration of Floyd County, Kentucky's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be considered in assessing the results of our audit.

Based on the results of our audit, we present the accompanying schedule of findings and questioned costs included herein, which discusses the following report comments:

- 2011-01 The Floyd County Fiscal Court Failed To Maintain Supporting Documentation For Costs Incurred On 55 Small Projects And One Large Project
- 2011-02 The Floyd County Fiscal Court Failed To Implement Internal Controls Over Federal Compliance Requirements For FEMA Projects
- 2011-03 The Floyd County Fiscal Court Failed To Submit Timely Quarterly Reports For A Large FEMA Project

Respectfully submitted,

Adam H. Edelen

Auditor of Public Accounts

## FLOYD COUNTY OFFICIALS

### For The Year Ended June 30, 2011

### **Fiscal Court Members:**

Robert M. Marshall County Judge/Executive

Ronnie Akers Magistrate
Warren Jarrell Magistrate
John Goble Magistrate
Hattie Owens Magistrate

### **Other Elected Officials:**

Keith Bartley County Attorney

Roger Webb Jailer

Chris Waugh County Clerk

Doug Hall Circuit Court Clerk

John K. Blackburn Sheriff

Connie Hancock Property Valuation Administrator

Roger Nelson Coroner

## **Appointed Personnel:**

David Layne County Treasurer
Ella M. Clay Finance Officer



## FLOYD COUNTY STATEMENT OF NET ASSETS - MODIFIED CASH BASIS

## FLOYD COUNTY STATEMENT OF NET ASSETS - MODIFIED CASH BASIS

	Primary Government					
	Governmental	Business-Type	_			
	Activities	Activities	Totals			
ASSETS						
Current Assets:						
Cash and Cash Equivalents	\$ 948,014	\$ 116,110	\$ 1,064,124			
Total Current Assets	948,014	116,110	1,064,124			
Noncurrent Assets:						
Capital Assets - Net of Accumulated						
Depreciation						
Land and Land Improvements	3,501,249		3,501,249			
Buildings	10,477,641		10,477,641			
Equipment	244,892		244,892			
Vehicles	1,738,168	7,370	1,745,538			
Infrastructure	2,099,602		2,099,602			
Total Noncurrent Assets	18,061,552	7,370	18,068,922			
Total Assets	19,009,566	123,480	19,133,046			
LIABILITIES						
Current Liabilities:						
Bonds Payable	1,000,000		1,000,000			
Financing Obligations Payable	98,000		98,000			
Total Current Liabilities	1,098,000		1,098,000			
Noncurrent Liabilities:						
Bonds Payable	11,425,000		11,425,000			
Financing Obligations Payable	2,541,000		2,541,000			
Total Noncurrent Liabilities	13,966,000		13,966,000			
Total Liabilities	15,064,000		15,064,000			
NET ASSETS						
Invested in Capital Assets,						
Net of Related Debt	2,997,552	7,370	3,004,922			
Restricted For:						
Recreation and Culture	44,339		44,339			
Roads	117,871		117,871			
Unrestricted	785,804	116,110	901,914			
Total Net Assets	\$ 3,945,566	\$ 123,480	\$ 4,069,046			



## FLOYD COUNTY STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS

## FLOYD COUNTY STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS

#### For The Year Ended June 30, 2011

		Program Reven						venues Received		
Functions/Programs Reporting Entity		Expenses		Charges for Services		Operating Grants and Contributions		Capital rants and ntributions		
Primary Government:										
Governmental Activities:										
General Government	\$	3,380,413	\$	766,930	\$	3,636,601	\$	1,178,274		
Protection to Persons and Property		2,707,117		244,446		166,784				
General Health and Sanitation		2,196,856		2,216,015						
Social Services		482,222				13,596				
Recreation and Culture		1,152,022		69,627						
Roads		4,873,709				3,052,624		2,076,445		
Airports		33,213								
Debt Service		635,938								
Total Governmental Activities		15,461,490		3,297,018		6,869,605		3,254,719		
Business-type Activities:										
Jail Canteen		18,705		26,534						
Total Business-type Activities		18,705		26,534						
Total Primary Government	\$	15,480,195	\$	3,323,552	\$	6,869,605	\$	3,254,719		

#### General Revenues:

Taxes:

Real Property Taxes
Personal Property Taxes
Motor Vehicle Taxes
Other Taxes
Excess Fees
Miscellaneous Revenues
Accrued Interest Received

Total General Revenues and Transfers Change in Net Assets Net Assets - Beginning (Restated)

Net Assets - Ending

## FLOYD COUNTY STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS For The Year Ended June 30, 2011 (Continued)

Net (Expenses) Revenues and Changes in Net Assets

and Changes in Net Assets									
	Primary Government								
Governmental Business-Type									
Activities	Activities Totals								
\$ 2,201,392	\$	\$ 2,201,392							
(2,295,887)	)	(2,295,887)							
19,159		19,159							
(468,626)		(468,626)							
(1,082,395)	)	(1,082,395)							
255,360		255,360							
(33,213)	)	(33,213)							
(635,938)	<u> </u>	(635,938)							
(2,040,148)	<u> </u>	(2,040,148)							
	7,829	7,829							
	7,829	7,829							
(2,040,148)	7,829	(2,032,319)							
1,056,765		1,056,765							
337,156		337,156							
453,695		453,695							
957,481		957,481							
229,643		229,643							
285,134		285,134							
15,501		15,501							
3,335,375		3,335,375							
1,295,227	7,829	1,303,056							
2,650,339	115,651	2,765,990							
\$ 3,945,566	\$ 123,480	\$ 4,069,046							



## FLOYD COUNTY BALANCE SHEET - GOVERNMENTAL FUNDS - MODIFIED CASH BASIS

\$ 3,945,566

## FLOYD COUNTY BALANCE SHEET - GOVERNMENTAL FUNDS - MODIFIED CASH BASIS

## June 30, 2011

	_	eneral Fund		Road Fund	Gov	Local vernement conomic Fund	Pr	Public operties Fund		Non- Funds	Total Funds
ASSETS											
Cash and Cash Equivalents	\$	626,373	\$	122,351	\$	162,210	\$	8,926	\$	28,154	\$ 948,014
Total Assets		626,373		122,351	-	162,210		8,926		28,154	 948,014
FUND BALANCES											
Restricted For:						44.220					44 220
Recreation and Culture						44,339					44,339
Roads Committed To:						117,871					117,871
Debt Service								8,926			8,926
Assigned To:								0,920			0,920
Protection to Persons											
and Property		68,380								3,813	72,193
Roads		,		122,351						Ź	122,351
Unassigned		557,993								24,341	 582,334
Total Fund Balances	\$	626,373	\$	122,351	\$	162,210	\$	8,926	\$	28,154	\$ 948,014
Total Fund Balances Amounts Reported For Govern	nment	al Activi	ties	In The Sta	ateme	ent			\$	948,014	
Of Net Assets Are Different Capital Assets Used in Go And Therefore Are Not Re Accumulated Depreciation	vernn	nental Ac			lot Fii	nancial Res	source	es		24,250,047 (6,188,495)	
Long-term debt is not due a	nd pa	vable in t	he d	current ne	riod a	and, therefo	ore, is	not		(3,100,193)	
reported in the funds.	. r			- F		,,.	- ,	-			
General Obligation Bond	ls									(5,415,000)	
Revenue Bonds										(7,010,000)	
Financing Obligations										(2,639,000)	
		_							_		

Net Assets Of Governmental Activities



## FLOYD COUNTY STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS - MODIFIED CASH BASIS

## FLOYD COUNTY STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS - MODIFIED CASH BASIS

		General Fund		Road Fund	]	Local overnement Economic assistance Fund		Public Properties orporation Fund
REVENUES								
Taxes	\$	2,467,026	\$		\$		\$	
In Lieu Tax Payments		36,300						
Excess Fees		229,643						
Licenses and Permits		40,627						
Intergovernmental		1,551,084		3,789,901		5,080,362		669,970
Charges for Services		2,221,666				69,628		
Miscellaneous		270,433				48,098		
Interest		9,896		1,623		3,676		158
Total Revenues		6,826,675		3,791,524		5,201,764		670,128
EXPENDITURES								
Current:								
General Government		2,329,087						
Protection to Persons and Property		1,889,222				96,047		
General Health and Sanitation		1,998,042				198,304		
Social Services		296,657				180,450		
Recreation and Culture						984,616		
Roads				4,850,400				
Airports		33,213						
Debt Service:								
Principal		96,000						3,080,000
Interest		142,482						469,235
Bond Issuance Cost								13,600
Administration		1,412,714		380,688		180,378		10,621
Total Expenditures		8,197,417		5,231,088		1,639,795		3,573,456
Excess (Deficiency) of Revenues Over Expenditures Before Other								
Financing Sources (Uses)		(1,370,742)		(1,439,564)		3,561,969		(2,903,328)
Other Financing Sources (Uses) Bond Issuance								2,200,000
Discount On Bond Issuance				ندد جوو و		100		(264)
Transfers From Other Funds		2,600,000		1,555,000		100,000		686,680
Transfers To Other Funds		(1,161,680)		(200,000)		(3,580,000)		• • • • • • •
Total Other Financing Sources (Uses)		1,438,320		1,355,000		(3,480,000)		2,886,416
Net Change in Fund Balances		67,578		(84,564)		81,969		(16,912)
Fund Balances - Beginning	_	558,795	_	206,915	_	80,241	_	25,838
Fund Balances - Ending	\$	626,373	\$	122,351	\$	162,210	\$	8,926

# FLOYD COUNTY STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS - MODIFIED CASH BASIS For The Year Ended June 30, 2011 (Continued)

	Non-	Total
	Major	Governmental
	Funds	Funds
\$	206,788	\$ 2,673,814
Ψ	200,700	36,300
		229,643
		40,627
	46,898	11,138,215
	+0,070	2,291,294
	12,793	331,324
	147	15,500
	266,626	16,756,717
	200,020	10,730,717
	35,889	2,364,976
	221,816	2,207,085
	221,010	2,196,346
		477,107
		984,616
		4,850,400
		33,213
		33,213
		3,176,000
		611,717
		13,600
	31,255	2,015,656
	288,960	18,930,716
	<del></del>	
	(22,334)	(2,173,999)
		2,200,000
		(264)
		4,941,680
		(4,941,680)
		2,199,736
	(22,334)	25,737
	50,488	922,277
\$	28,154	\$ 948,014



# FLOYD COUNTY RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS

## FLOYD COUNTY RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS

Net Change in Fund Balances - Total Governmental Funds	\$ 25,737
Amounts reported for governmental activities in the Statement of	
Activities are different because Governmental Funds report	
capital outlays as expenditures. However, in the Statement of	
Activities the cost of those assets are allocated over their	
estimated useful lives and reported as depreciation expense.	
Capital Outlay	986,413
Depreciation Expense	(606,058)
Assets disposed of, net book value	(86,865)
The issuance of long-term debt (e.g. bonds, financing obligations) provides	
current financial resources to governmental funds, while repayment of principal	
on long-term debt consumes the current financial resources of Governmental	
Funds. These transactions, however, have no effect on net assets.	
Bond Issuance	(2,200,000)
Financing Obligations Principal Payments	96,000
Bond Principal Payments	 3,080,000
Change in Net Assets of Governmental Activities	\$ 1,295,227



## FLOYD COUNTY STATEMENT OF NET ASSETS - PROPRIETARY FUND - MODIFIED CASH BASIS

## ${\bf FLOYD\ COUNTY}$ ${\bf STATEMENT\ OF\ NET\ ASSETS\ -\ PROPRIETARY\ FUND\ -\ MODIFIED\ CASH\ BASIS}$

	<b>Business-Type</b>	
	<b>Activities</b> -	
	Enterprise	
	Fund	
	Jail Canteen Fund	
Assets		
Current Assets:		
Cash and Cash Equivalents	\$ 116,110	
Total Current Assets	116,110	
Noncurrent Assets:		
Capital Assets:		
Vehicles and Equipment	36,850	
Less Accumulated Depreciation	(29,480)	
Total Noncurrent Assets	7,370	
Total Assets	123,480	
Net Assets		
Invested in Capital Assets,		
Net of Related Debt	7,370	
Unrestricted	116,110	
Total Net Assets	\$ 123,480	



## FLOYD COUNTY STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS PROPRIETARY FUND - MODIFIED CASH BASIS

#### FLOYD COUNTY STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS -PROPRIETARY FUND - MODIFIED CASH BASIS

	Act Ent	ness-Type tivities - erprise Fund		
		Jail		
	_	Canteen		
O		Fund		
Operating Revenues	\$	26 524		
Canteen Receipts Total Operating Revenues	φ	26,534 26,534		
Total Operating Revenues		20,334		
Operating Expenses				
Educational and Recreational		1,155		
Inmate Hygeine		1,588		
Vehicle Expense		743		
Food		6,971		
Depreciation		5,896		
Miscellaneous		2,352		
Total Operating Expenses		18,705		
Operating Income (Loss)		7,829		
Change In Net Assets		7,829		
Total Net Assets - Beginning		115,651		
Total Net Assets - Ending	\$	123,480		



## FLOYD COUNTY STATEMENT OF CASH FLOWS - PROPRIETARY FUND - MODIFIED CASH BASIS

## FLOYD COUNTY STATEMENT OF CASH FLOWS - PROPRIETARY FUND - MODIFIED CASH BASIS

Cash Flows From Operating Activities Cash Receipts From Customers for Sales	\$ Jail Canteen Fund
	26,534
Cash Payments for Educational and Recreation Cash Payments for Inmate Hygeine Cash Payments for Vehicle Expense Cash Payments for Food Cash Payments for Miscellaneous Net Cash Provided (Used) By Operating Activities  Net Increase (Decrease) in Cash and Cash Equivalents	(1,155) (1,588) (743) (6,971) (2,352) 13,725
Cash and Cash Equivalents - July 1, 2010  Cash and Cash Equivalents - June 30, 2011	\$ 102,385
Reconciliation of Operating Income to Net Cash Provided (Used) by Operating Activities  Operating Income (Loss) Adjustments to Reconcile Operating Income To Net Cash Provided (Used)	\$ 7,829
By Operating Activities Depreciation Expense  Net Cash Provided (Used) By Operating Activities	\$ 5,896



## FLOYD COUNTY STATEMENT OF FIDUCIARY FUND NET ASSETS - MODIFIED CASH BASIS

June 30, 2011

## FLOYD COUNTY STATEMENT OF FIDUCIARY FUND NET ASSETS - MODIFIED CASH BASIS

#### June 30, 2011

	Agency Fund					
		te Account Fund		Bonds Fund		ll Agency Funds
Assets						
Current Assets:						
Cash and Cash Equivalents	\$	13,591	\$	520	\$	14,111
Total Assets		13,591		520		14,111
Liabilities						
Amounts Held In Custody For Others		13,591		520		14,111
Total Liabilities		13,591		520		14,111
Net Assets						
Total Net Assets	\$	0	\$	0	\$	0

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#### FLOYD COUNTY NOTES TO FINANCIAL STATEMENTS

June 30, 2011

#### **Note 1.** Summary of Significant Accounting Policies

#### A. Basis of Presentation

The county presents its government-wide and fund financial statements in accordance with a modified cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Under this basis of accounting, assets, liabilities, and related revenues and expenditures are recorded when they result from cash transactions, with a few exceptions. This modified cash basis recognizes revenues when received and expenditures when paid. Notes receivable are recognized on the Statement of Net Assets, but notes receivable are not included and recognized on Balance Sheet - Governmental Funds. Property tax receivables, accounts payable, compensated absences, and donated assets are not reflected in the financial statements.

The State Local Finance Officer does not require the county to report capital assets and infrastructure; however the value of these assets is included in the Statement of Net Assets and the corresponding depreciation expense is included on the Statement of Activities.

#### **B.** Reporting Entity

The financial statements of Floyd County include the funds, agencies, boards, and entities for which the fiscal court is financially accountable. Financial accountability, as defined by Section 2100 of the Governmental Accounting Standards Board (GASB) Codification of Governmental Accounting and Financial Reporting Standards, as amended by GASB 14 and GASB 39, was determined on the basis of the government's ability to significantly influence operations, select the governing authority, participate in fiscal management and the scope of public service. Consequently, the reporting entity includes organizations that are legally separate from the primary government. Legally separate organizations are reported as component units if either the county is financially accountable or the organization's exclusion would cause the county's financial statements to be misleading or incomplete. Component units may be blended or discretely presented. Blended component units either provide their services exclusively or almost entirely to the primary government, or their governing bodies are substantively the same as the primary government. The county has no discretely presented component units.

#### **Blended Component Units**

The following legally separate organizations provide their services exclusively to the primary government, and the fiscal court is able to impose its will on this organization. These organizations' balances and transactions are reported as though they are part of the county's primary government using the blending method.

#### Floyd County Public Properties Corporation

The directors of the Floyd County Public Properties Corporation (PPC) are the duly elected County Judge/Executive and the other duly elected members of the Fiscal Court. The term of each director of the Corporation coincides with the director's term of office as a member of the Fiscal Court. Consequently, the governing board of the Corporation is entirely composed of Fiscal Court members and the Fiscal Court has the ability to impose its will on the governing board. In addition, the Fiscal Court is financially accountable and legally obligated for the debt of the Public Properties Corporation. The Floyd County Fiscal Court must approve the issuance of bonded debt for the Public Properties Corporation; therefore, the Floyd County Public Properties Corporation is fiscally dependent.

#### Note 1. Summary of Significant Accounting Policies (Continued)

#### C. Floyd County Elected Officials

Kentucky law provides for election of the officials below from the geographic area constituting Floyd County. Pursuant to state statute, these officials perform various services for the Commonwealth of Kentucky, its judicial courts, the fiscal court, various cities and special districts within the county, and the board of education. In exercising these responsibilities, however, they are required to comply with state laws. Audits of their financial statements are issued separately and individually and can be obtained from their respective administrative offices. These financial statements are not required to be included in the financial statements of Floyd County, Kentucky.

- Circuit Court Clerk
- County Attorney
- Property Valuation Administrator
- County Clerk
- County Sheriff

#### D. Government-wide and Fund Financial Statements

The government–wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the non-fiduciary activities of the primary government and its non-fiduciary component units. For the most part, the effect of interfund activities has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on sales, fees, and charges for support. Business-type revenues come mostly from fees charged to external parties for goods or services. Fiduciary funds are not included in these financial statements due to the unavailability of fiduciary funds to aid in the support of government programs.

The statement of net assets presents the reporting entity's non-fiduciary assets and liabilities, the difference between the two being reported as net assets. Net assets are reported in three categories: 1) invested in capital assets, net of related debt - consisting of capital assets, net of accumulated depreciation and reduced by outstanding balances for debt related to the acquisition, construction, or improvement of those assets; 2) restricted net assets - resulting from constraints placed on net assets by creditors, grantors, contributors, and other external parties, including those constraints imposed by law through constitutional provisions or enabling legislation; and 3) unrestricted net assets - those assets that do not meet the definition of restricted net assets or invested in capital assets.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include: 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function; 2) operating grants and contributions; and 3) capital grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Internally dedicated resources such as taxes and unrestricted state funds are reported as general revenues.

Generally and except as otherwise provided by law, property taxes are assessed as of January 1, levied (mailed) November 1, due at discount November 30, due at face value December 31, delinquent January 1 following the assessment, and subject to sale ninety days following April 15.

#### Note 1. Summary of Significant Accounting Policies (Continued)

#### D. Government-wide and Fund Financial Statements (Continued)

Funds are characterized as either major or non-major. Major funds are those whose assets, liabilities, revenues, or expenditures/expenses are at least ten percent of the corresponding total (assets, liabilities, etc.) for all funds or type (governmental or proprietary) and whose total assets, liabilities, revenues, or expenditures/expenses are at least five percent of the corresponding total for all governmental and enterprise funds combined. The fiscal court may also designate any fund as major.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds. Major individual governmental funds and major enterprise funds are reported as separate columns in the financial statements.

#### **Governmental Funds**

The primary government reports the following major governmental funds:

General Fund - This is the primary operating fund of the fiscal court. It accounts for all financial resources of the general government, except where the Department for Local Government requires a separate fund or where management requires that a separate fund be used for some function. The Jail Fund, Construction Fund and the Revolving Loan Fund have been included in this fund per the requirements of GASB 54.

Road Fund - This fund is for road and bridge construction and repair. The primary source of revenue for this fund is state payments for truck license distribution, municipal road aid, and transportation grants. The Department for Local Government requires the fiscal court to maintain these receipts and expenditures separately from the General Fund.

Local Government Economic Assistance Fund – These funds may be spent for public safety, environmental protection, public transportation, health, recreation, libraries, social services, industrial and economic development, workforce training and secondary wood industry development. In no event shall these funds be used for expenses relating to the administration of government. The Department for Local Government requires the fiscal court to maintain these receipts and expenditures separately from the General Fund.

Floyd County Public Properties Corporation Fund – The Floyd County Public Properties Corporation accounts for the activities of the Public Properties Corporation (PPC), a blended component unit of the County. The Public Properties Corporation issued debt to build major facilities or additions to be used by the County such as the County's Detention Center and its Solid Waste/Landfill facility, or to be leased to other agencies. The Public Properties Corporation entered into a contract, lease, and option with the County and Administrative Office of The Courts (AOC), Commonwealth of Kentucky, in which AOC wishes to use and sublease all or a portion of certain facilities owned by the County. Receipts also include bond principal and interest payments from the Floyd County Racing Commission and Appalachian Racing, Inc. for the entire amount of the principal and interest payments made on the Fairgrounds and Convention Center Bonds. The Department for Local Government does not require the Fiscal Court to report or budget these funds.

The primary government also has the following non-major funds: State Grant Fund, Federal Grant Fund, and Emergency 911 Fund.

#### Note 1. Summary of Significant Accounting Policies (Continued)

#### D. Government-wide and Fund Financial Statements (Continued)

#### **Governmental Funds** (Continued)

#### Special Revenue Funds:

The Road Fund, Local Government Economic Assistance Fund, State Grant Fund, Federal Grant Fund and Emergency 911 Fund are presented as special revenue funds. Special revenue funds are to account for the proceeds of significant restricted and/or committed revenue sources and expenditures that are legally restricted or committed for specific purposes.

#### Debt Service Fund:

The Public Properties Corporation Fund is presented as debt service funds. A debt service fund is to account for the accumulation of resources for, and the payment of general long-term debt principal and interest.

#### **Proprietary Funds**

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with proprietary funds' principal ongoing operations. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses. The principal operating revenues of the county's enterprise funds are charges to customers for sales in the Jail Canteen Fund. Operating expenses for the enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets.

The primary government reports the following major proprietary fund:

Jail Canteen Fund - The canteen operations are authorized pursuant to KRS 441.135(1), which allows the jailer to sell snacks, sodas, and other items to inmates. The profits generated from the sale of those items are to be used for the benefit or recreation of the inmates. KRS 441.135(2) requires the jailer to maintain accounting records and report annually to the county treasurer the receipts and disbursements of the Jail Canteen Fund.

#### **Fiduciary Funds**

Fiduciary funds report only those resources held in a trust or custodial capacity for individuals, private organizations, or other governments. The county's agency fund is used to account for monies held by the county in the Utility Tax Fund for custodial purposes only. Unlike other funds, the agency fund reports assets and liabilities only; therefore, it has no measurement focus.

The primary government reports the following fiduciary funds:

Inmate Account Fund - This fund accounts for funds received from inmates of the jail for the jail commissary and returned after their release.

Bail Bonds Fund – This fund accounts for funds of bail bonds collected from inmates and turned over to the Circuit Court Clerk.

#### Note 1. Summary of Significant Accounting Policies (Continued)

#### **E.** Deposits and Investments

The government's cash and cash equivalents are considered to be cash on hand, demand deposits, certificates of deposit, and short-term investments with original maturities of three months or less from the date of acquisition.

KRS 66.480 authorizes the county to invest in the following, including but not limited to, obligations of the United States and of its agencies and instrumentalities, obligations and contracts for future delivery or purchase of obligations backed by the full faith and credit of the United States, obligations of any corporation of the United States government, bonds or certificates of indebtedness of this state, and certificates of deposit issued by or other interest-bearing accounts of any bank or savings and loan institution which are insured by the Federal Deposit Insurance Corporation (FDIC) or which are collateralized, to the extent uninsured, by any obligation permitted by KRS 41.240(4).

#### F. Capital Assets

Capital assets, which include land, land improvements, buildings, furniture and office equipment, building improvements, machinery, equipment, and infrastructure assets (roads and bridges) that have a useful life of more than one reporting period based on the government's capitalization policy, are reported in the applicable governmental or business-type activities of the government-wide financial statements. Such assets are recorded at historical cost or estimated historical cost when purchased or constructed.

Cost of normal maintenance and repairs that do not add to the value of the asset or materially extend the asset's life are not capitalized. Land and Construction In Progress are not depreciated. Interest incurred during construction is not capitalized. Capital assets and infrastructure are depreciated using the straight-line method of depreciation over the estimated useful life of the asset.

	Cap	italization	Useful Life		
	T1	nreshold	(Years)		
Land Improvements	\$	12,500	40-75		
Buildings and Building Improvements	\$	25,000	40-75		
Machinery and Equipment	\$	2,500	5-25		
Vehicles	\$	2,500	5-20		
Infrastructure	\$	20,000	5-50		

#### **G.** Long-term Obligations

In the government-wide financial statements and proprietary fund types in the fund financial statements, long term debt and other long-term obligations are reported as liabilities in the applicable financial statements. The principal amount of bonds, notes and financing obligations are reported.

In the fund financial statements, governmental fund types recognize bond interest, as well as bond issuance costs when received or when paid, during the current period. The principal amount of the debt and interest are reported as expenditures. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as expenditures. Debt proceeds are reported as other financing sources.

#### **Note 1.** Summary of Significant Accounting Policies (Continued)

#### H. Fund Equity

In the fund financial statements, the difference between the assets and liabilities of governmental funds is reported as fund balance. Fund balance is divided into non-spendable and spendable components, if applicable.

Non-spendable includes amounts that must be maintained intact legally or contractually.

Spendable include the following:

- Restricted-amounts constrained for a specific purpose by external parties, constitutional provisions, or enabling legislation.
- Committed-amounts constrained for a specific purpose by the county using its highest level of decision making authority.
- Assigned-for all governmental funds, other than general fund, any remaining positive amounts not
  classified as non-spendable, restricted, or committed. For the general fund, amounts constrained
  by intent to be used for a specified purpose by the County or the delegated county committee or
  official given authority to assign amounts.
- Unassigned-for the general fund, amounts not classified as non-spendable, restricted, committed or assigned. For all other governmental funds, amount expended in excess of resources that are non-spendable, restricted, committed or assigned.

For resources considered committed, the county issues an ordinance or resolution that can only be changed with another corresponding ordinance or resolution.

For resources considered assigned, the county has designated the County Treasurer to carry out the intent of the fiscal court.

It is the policy of the County to spend restricted resources first, when both restricted and unrestricted resources are available to spend on the activity. Once restricted resources are exhausted, then committed, assigned and unassigned resources will be spent in that order on the activity.

Encumbrances, although not reported on the balance sheet, are purchase orders that will be fulfilled in a subsequent fiscal period. Although the purchase order or contract creates a legal commitment, the fiscal court incurs no liability until performance has occurred on the part of the party with whom the fiscal court has entered into the arrangement. When a government intends to honor outstanding commitments in subsequent periods, such amounts are encumbered. Due to the modified cash basis of accounting, encumbrances can also include invoices for goods or services received at June 30, but not yet paid and not included as an accounts payable. Significant encumbrances at year end are reported by major funds and non-major funds in the aggregate and included with the commitments and contingencies note disclosure, if applicable.

#### I. Budgetary Information

Annual budgets are adopted on a cash basis of accounting and according to the laws of Kentucky as required by the State Local Finance Officer.

The County Judge/Executive is required to submit estimated receipts and proposed expenditures to the fiscal court by May 1 of each year. The budget is prepared by fund, function, and activity and is required to be adopted by the fiscal court by July 1.

#### Note 1. Summary of Significant Accounting Policies (Continued)

#### I. Budgetary Information (Continued)

The fiscal court may change the original budget by transferring appropriations at the activity level; however, the fiscal court may not increase the total budget without approval by the State Local Finance Officer. Expenditures may not exceed budgeted appropriations at the activity level.

The Floyd County Public Properties Corporation Fund (blended component unit) and the Jail Canteen Fund are not budgeted by the County Treasurer. The Department for Local Government does not require the fiscal court to report or budget these funds.

#### Note 2. Deposits

The primary government and component unit maintained deposits of public funds with depository institutions insured by the Federal Deposit Insurance Corporation (FDIC) as required by KRS 66.480(1)(d). According to KRS 41.240(4), the depository institution should pledge or provide sufficient collateral which, together with FDIC insurance, equals or exceeds the amount of public funds on deposit at all times. In order to be valid against the FDIC in the event of failure or insolvency of the depository institution, this pledge or provision of collateral should be evidenced by an agreement between the county and the depository institution, signed by both parties, that is (a) in writing, (b) approved by the board of directors of the depository institution or its loan committee, which approval must be reflected in the minutes of the board or committee, and (c) an official record of the depository institution. These requirements were met.

#### Custodial Credit Risk - Deposits

Custodial credit risk is the risk that in the event of a depository institution failure, the government's deposits may not be returned. The government does not have a deposit policy for custodial credit risk, but rather follows the requirements of KRS 41.240 (4). As of June 30, 2011, all deposits were covered by FDIC insurance or a properly executed collateral security agreement.

#### Note 3. Capital Assets

Capital asset activity for the year ended June 30, 2011 was as follows:

	Reporting Entity							
	Beginning	Beginning						
<b>Primary Government:</b>	Balance	Increases	Decreases	Balance				
Governmental Activities:								
Capital Assets Not Being Depreciated:								
Land and Land Improvements	\$ 3,501,249	\$	\$	\$ 3,501,249				
Construction In Progress	80,727	6,138	(86,865)					
Total Capital Assets Not Being		<u> </u>						
Depreciated	3,581,976	6,138	(86,865)	3,501,249				
Capital Assets, Being Depreciated:								
Buildings	13,817,943	86,865		13,904,808				
Equipment	614,914	80,803		614,914				
Vehicles	2,848,624	211,274		3,059,898				
Infrastructure	2,487,042	682,136		3,169,178				
Total Capital Assets Being	2,407,042	002,130		3,107,176				
Depreciated	19,768,523	980,275		20,748,798				
Depreciated	17,700,323	700,273		20,740,770				
Less Accumulated Depreciation For:								
Buildings	(3,244,359)	(182,808)		(3,427,167)				
Equipment	(339,255)	(30,767)		(370,022)				
Vehicles	(1,148,028)	(173,702)		(1,321,730)				
Infrastructure	(850,795)	(218,781)		(1,069,576)				
Total Accumulated Depreciation	(5,582,437)	(606,058)		(6,188,495)				
Total Capital Assets, Being								
Depreciated, Net	14,186,086	374,217		14,560,303				
Governmental Activities Capital								
Assets, Net	\$ 17,768,062	\$ 380,355	\$ (86,865)	\$ 18,061,552				

Depreciation expense was charged to functions of the primary government as follows:

#### **Governmental Activities:**

30 verminental i le tivities.	
General Government	\$ 71,557
Protection to Persons and Property	180,521
General Health and Sanitation	510
Social Services	5,115
Recreation and Culture	23,598
Roads, Including Depreciation of General Infrastructure Assets	 324,757
Total Depreciation Expense - Governmental Activities	\$ 606,058

#### **Note 3.** Capital Assets (Continued)

Capital asset activity for Business-Type Activities for the year ended June 30, 2011 was as follows:

	Reporting Entity							
	В	eginning					Е	nding
	1	Balance	In	creases	Decreases		В	alance
Business-Type Activities:								
Capital Assets, Being Depreciated: Vehicles and Equipment	\$	36,850	\$		\$		\$	36,850
Total Capital Assets Being	φ	30,830	φ		Ψ		φ	30,630
Depreciated		36,850						36,850
Less Accumulated Depreciation For:								
Vehicles and Equipment		(23,584)		(5,896)				(29,480)
Total Accumulated Depreciation		(23,584)		(5,896)				(29,480)
Total Capital Assets, Being								
Depreciated, Net		13,266		(5,896)				7,370
Business-Type Activities Capital								
Assets, Net	\$	13,266	\$	(5,896)	\$ 0		\$	7,370

Depreciation expense was charged to functions of the Business-Type Activities as follows:

Business-Type Activities	
Jail Canteen	\$ 5,896
Total Depreciation Expense - Business-Type Activities	\$ 5,896

#### Note 4. Interfund Receivables, Payables, and Transfers

	General	Road		Total
	Fund	 Fund	LGEA Fund	Transfers In
General Fund	\$	\$ 200,000	\$2,400,000	\$ 2,600,000
Road Fund	375,000		1,180,000	1,555,000
LGEA Fund	100,000			100,000
Public Properties Corporation	686,680			686,680
Total Transfers Out	\$ 1,161,680	\$ 200,000	\$3,580,000	\$ 4,941,680

#### Note 5. Short-term Debt

#### A. Line of Credit

On July 1, 2010, Floyd County drew down \$500,000 from a line of credit. This line of credit was used to pay off contractors for work associated with flooding. The county paid this line of credit back on December 28, 2010.

#### **B.** Changes In Short-term Liabilities

	Beginning						Ending		Due V	Within
	Balance		A	dditions	Re	eductions	Balance	<u> </u>	One	Year
Line of Credit	\$		\$	500,000	\$	500,000	\$		\$	
Business-type Activities Short-term Liabilities	\$	0	\$	500,000	\$	500,000	\$	0	\$	0

#### Note 6. Long-term Debt

#### A. First Mortgage Revenue Refunding Bonds, Series 2002 - Justice Center Project

On September 2002, the Public Properties Corporation, a component unit of the Floyd County Fiscal Court, issued \$9,165,000 in First Mortgage Revenue Bonds, Series 2002. The proceeds from these refunding bonds were used to refinance the 1995 First Mortgage Revenue Bonds, Series A and 1996 First Mortgage Revenue Bonds, Series B. These bonds are scheduled to mature in 2026 and carry an interest rate of 3.0% to 4.75%. Semiannual interest payments are required in September 1 and March 1 of each year.

The Floyd Public Properties Corporation is acting as an agent for the Administrative Office of the Courts in order to manage and maintain the Justice Center. The Floyd Public Properties Corporation expects rentals for use of the Justice Center to be in the full amount of the principal and interest requirements of the bonds.

Under the terms of a lease, the Administrative Office of the Courts has agreed to pay directly to the paying agent bank, the use allowances payment as provided in the lease. The lease agreement is renewable each year. The Floyd Public Properties Corporation is in reliance upon the use allowance payment in order to meet debt service on the bonds.

The Administrative Office of the Courts with the execution of the lease of expressed its intention to continue to pay the full allowance payment in successive biennial budget period until September 2026. However, the lease does not obligate the Administrative Office of the Courts to do so.

#### **Note 6.** Long-term Debt (Continued)

#### A. General Obligation Improvement Bonds, Series 1999 (Continued)

As of June 30, 2011, the principal balance on these bonds was \$7,010,000. Debt service requirements for the remaining years are:

	Governmental Activities				
Fiscal Year Ended	S	cheduled	S	cheduled	
June 30		Interest	]	Principal	
2012	\$	305,298	\$	315,000	
2013		293,495		325,000	
2014		280,771		340,000	
2015		267,141		350,000	
2016		252,613		365,000	
2017-2021		1,007,300		2,085,000	
2022-2026		467,282		2,625,000	
2027		14,368		605,000	
		<u> </u>			
Totals	\$	2,888,268	\$	7,010,000	

#### B. First Mortgage Revenue Anticipation Notes, Series 2007 - Convention Facility - Racetrack

In April 2007, The Floyd County Public Properties Corporation, a component unit of the Floyd County Fiscal Court, issued \$2,205,000 in First Mortgage Revenue Anticipation Notes, Series 2007. The proceeds from these refunding notes were used to refinance the First Mortgage Revenue Anticipation Notes, Series 2004 associated with the Thunder Ridge Fairground and Convention Center. On April 28, 2011, the county paid this bond off with First Mortgage Revenue Bond Anticipation Renewal Notes, Series 2011.

#### C. Big Sandy Area Development District - Office Building

On October 16, 1992, Floyd County entered into a lease agreement with the Kentucky Association of Counties Leasing Trust Program for the construction of an office building for use by the Big Sandy Area Development District. The principal amount of the lease was \$850,000. Under a sublease agreement, the Big Sandy Area Development District will pay to the County sufficient funds to meet lease rental requirements. The agreement requires variable monthly payments for 25 years to be paid in full January 20, 2018. The principal balance remaining as of June 30, 2011 was \$354,000. Lease payments for the remaining year are:

	Governmental Activities					
Fiscal Year Ended	Sc	heduled	Scheduled			
June 30	I	nterest	F	Principal		
2012	\$	17,856	\$	43,000		
2013		15,523		45,000		
2014		13,070		48,000		
2015		10,412		50,000		
2016		7,758		53,000		
2017-2018		6,723		115,000		
Totals	\$	71,342	\$	354,000		

#### **Note 6.** Long-term Debt (Continued)

#### D. KADD - Southern Water

In June 2006, the Floyd County entered into a lease agreement with Kentucky Area Development Districts Financing Trust, Series 2006K in the amount of \$2,600,000. The lease was used to refund the First Mortgage Revenue Bond Anticipation 2004 B in the amount of \$2,455,000. Terms of the agreement stipulate a thirty-year repayment schedule, with biannual interest payments at a fixed rate of 4.56%. The principal amount is due December 1, and June 1, of each year. As of June 30, 2010, the principal balance was \$2,285,000. Lease payments for the remaining years are:

	Governmental Activities					
Fiscal Year Ended	S	cheduled	5	Scheduled		
June 30		Interest		Principal		
2012	\$	102,866	\$	55,000		
2013		100,940		60,000		
2014		98,660		60,000		
2015		96,380		65,000		
2016		93,910		65,000		
2017-2021		425,168		370,000		
2022-2026		335,076		460,000		
2027-2031		218,552		575,000		
2032-2035		69,092		575,000		
		_				
Totals	\$	1,540,644	\$	2,285,000		

#### E. General Obligation Refunding Bonds, Series 2010

In May 2010, Floyd County issued \$3,850,000 in General Obligation Refunding Bonds, Series 2010. The proceeds from these refunding bonds were used to refinance the General Obligation Refinancing Bonds, Series 1999 - Detention, Solid Waste, and Gas. These bonds are scheduled to mature in 2017 and carry an interest rate of 1.00% to 2.75%. Semiannual interest payments are required in September and March, with a principal payment due in March. As of June 30, 2010, the principal balance outstanding on the remaining bonds is \$3,215,000. Debt service requirements for the remaining years are as follows:

	Governmental Activities					
Fiscal Year Ended	S	cheduled	Scheduled			
June 30	]	Interest	F	Principal		
2012	\$	61,393	\$	635,000		
2013		53,138		645,000		
2014		43,463		650,000		
2015		31,113		420,000		
2016		22,712		430,000		
2017		11,962		435,000		
Totals	\$	223,781	\$	3,215,000		

#### Note 6. Long-term Debt (Continued)

#### F. First Mortgage Revenue Bonds, Series 2011 - Convention Facility - Racetrack

In April 2011, The Floyd County Public Properties Corporation, a component unit of the Floyd County Fiscal Court, issued \$2,200,000 in First Mortgage Revenue Anticipation Notes, Series 2011. The proceeds from these refunding notes were used to refinance the First Mortgage Revenue Anticipation Notes, Series 2007 associated with the Thunder Ridge Fairground and Convention Center. These notes are scheduled to mature in May 2015 and carry an interest rate of 4.5%. Semiannual interest payments are required in November and May and the full principal amount is due in May 2011. As of June 30, 2011, the principal balance outstanding on these notes was \$2,200,000. Debt service requirements for fiscal year ending June 30, 2011, and subsequent years are as follows:

	Governmental Activities					
Fiscal Year Ended	S	cheduled	Sc	heduled		
June 30	Interest		P	rincipal		
2012	\$	99,825	\$	50,000		
2013		96,750		50,000		
2014		94,500		50,000		
2015		92,250	4	2,050,000		
Totals	\$	383,325	\$ 2	2,200,000		

#### G. Changes In Long-term Liabilities

Long-term liability activity for the year ended June 30, 2011, was as follows:

	Beginning			Ending	Due Within
	Balance	Additions	Reductions	Balance	One Year
Primary Government:					
Governmental Activities:					
General Obligation Bonds-Series 2010	\$ 3,850,000	\$	\$ 635,000	\$ 3,215,000	\$ 635,000
General Obligation Bonds-Series 2011		2,200,000		2,200,000	50,000
Revenue Bonds	7,310,000		300,000	7,010,000	315,000
Revenue Anticipation Notes	2,145,000		2,145,000		
Financing Obligations	2,735,000		96,000	2,639,000	98,000
Governmental Activities					
Long-term Liabilities	\$16,040,000	\$ 2,200,000	\$3,176,000	\$15,064,000	\$1,098,000

#### Note 7. Interest On Long-term Debt and Financing Obligations

Debt Service on the Statement of Activities includes \$121,793 in interest on financing obligations and \$464,460 in interest on bonds and notes.

#### Note 8. Garth Landfill

The Garth Landfill quit accepting garbage in the mid 1990's. The Fiscal Court must comply with established state and federal landfill closure and post closure procedures and must perform maintenance and monitoring procedures at the site for thirty years after closure. During the fiscal year ended June 30, 2011 the county incurred \$55,533.94 (SW-06) for monitoring, supplies, equipment and testing associated with the closing of Garth Landfill.

#### Note 9. Employee Retirement System

The fiscal court has elected to participate in the County Employees Retirement System (CERS), pursuant to KRS 78.530 administered by the Board of Trustees of the Kentucky Retirement Systems. This is a cost sharing, multiple employer defined benefit pension plan, which covers all eligible full-time employees and provides for retirement, disability and death benefits to plan members. Benefit contributions and provisions are established by statute.

Nonhazardous covered employees are required to contribute 5 percent of their salary to the plan. Nonhazardous covered employees who begin participation on or after September 1, 2008 are required to contribute 6 percent of their salary to the plan. The county's contribution rate for nonhazardous employees was 16.16 percent.

The county's contribution for FY 2009 was \$536,308, FY 2010 was \$650,361, and FY 2011 was \$668,794.

Benefits fully vest on reaching five years of service for nonhazardous employees. Aspects of benefits for nonhazardous employees include retirement after 27 years of service or age 65. Nonhazardous employees who begin participation on or after September 1, 2008 must meet the rule of 87 (members age plus years of service credit must equal 87, and the member must be a minimum of 57 years of age) or the member is age 65, with a minimum of 60 months service credit.

CERS also provides post retirement health care coverage as follows:

For members participating prior to July 1, 2003, years of service and respective percentages of the maximum contribution are as follows:

		% Paid by Member through
Years of Service	% paid by Insurance Fund	Payroll Deduction
20 or more	100%	0%
15-19	75%	25%
10-14	50%	50%
4-9	25%	75%
Less than 4	0%	100%

#### Note 9. Employee Retirement System (Continued)

As a result of House Bill 290 (2004 General Assembly), medical insurance benefits are calculated differently for members who began participation on or after July 1, 2003. Once members reach a minimum vesting period of ten years, non-hazardous employees whose participation began on or after July 1, 2003, earn ten dollars per month for insurance benefits at retirement for every year of earned service without regard to a maximum dollar amount.

Historical trend information showing the CERS' progress in accumulating sufficient assets to pay benefits when due is presented in the Kentucky Retirement Systems' annual financial report. This report may be obtained by writing the Kentucky Retirement Systems, 1260 Louisville Road, Frankfort, KY 40601-6124, or by telephone at (502) 564-4646.

#### Note 10. Deferred Compensation

The Floyd County Fiscal Court voted to allow all eligible employees to participate in deferred compensation plans administered by The Kentucky Public Employees' Deferred Compensation Authority. The Kentucky Public Employees' Deferred Compensation Authority is authorized under KRS 18A.230 to 18A.275 to provide administration of tax sheltered supplemental retirement plans for all state, public school and university employees and employees of local political subdivisions that have elected to participate.

These deferred compensation plans permits all full time employees to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death, or unforeseeable emergency. Participation by eligible employees in the deferred compensation plans is voluntary.

Historical trend information showing The Kentucky Public Employees' Deferred Compensation Authority's progress in accumulating sufficient assets to pay benefits when due is presented in The Kentucky Public Employees' Deferred Compensation Authority's annual financial report. This report may be obtained by writing Kentucky Public Employees' Deferred Compensation Authority at 105 Sea Hero Road, Suite 1, Frankfort, KY 40601-8862, or by telephone at (502) 573-7925.

#### Note 11. Insurance

For the fiscal year ended June 30, 2011, Floyd County was a member of the Kentucky Association of Counties' All Lines Fund (KALF). KALF is a self-insurance fund and was organized to obtain lower cost coverage for general liability, property damage, public officials' errors and omissions, public liability, and other damages. The basic nature of a self-insurance program is that of a collectively shared risk by its members. If losses incurred for covered claims exceed the resources contributed by the members, the members are responsible for payment of the excess losses.

#### **Note 12.** Related Party Transactions

The county used the Floyd County Attorney Keith Bartley's brother's company, Bartley Rollback, for contracted services. The amount of services rendered totaled \$66,935 for the fiscal year 2011.

#### Note 13. Subsequent Events

In a court case related to the Floyd County Jail, the County Attorney has disclosed that depending on the outcome of a case dealing with significant injuries an inmate received, the county may be responsible for an amount that exceeds the County's insurance policy's \$1,000,000 liability limit.

#### Note 14. Prior Period Adjustments

The following are adjustments that were made to the prior period net assets:

Net Asset - July 1, 2010	\$ 2	2,666,024
Depreciation Expense Miscalculation		(19,790)
Prior Year Voided Checks		4,105
Restated Net Assets - July 1, 2010	\$ 2	2,650,339
Restated Fund Balances:		
General Fund Balance - June 30, 2010 Voided Checks	\$	554,690 4,105
Restated Balance - June 30, 2010	\$	558,795

#### Note 15. Change In Accounting Principle

The county implemented a new accounting standard, Governmental Accounting Standards Board (GASB) Statement 54, Fund Balance Reporting and Governmental Fund Type definitions which has altered the classifications of Fund Balance on the Balance Sheet – Governmental Funds and the presentation of funds. The Jail, Revolving Loan, and Construction Funds previously presented as special revenue funds do not meet the definition of a special revenue fund in the current year. Therefore, fund balances, revenues, and expenses of these funds are reported in the General Fund.

## FLOYD COUNTY BUDGETARY COMPARISON SCHEDULES Required Supplementary Information - Modified Cash Basis

## FLOYD COUNTY BUDGETARY COMPARISON SCHEDULES Required Supplementary Information - Modified Cash Basis

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	Budgeted Amounts Original Final			Actual Amounts, (Budgetary Basis)		Variance with Final Budget Positive (Negative)		
REVENUES								
Taxes	\$	2,532,300	\$	2,532,300	\$	2,467,026	\$	(65,274)
In Lieu Tax Payments		18,000		18,000		36,300		18,300
Excess Fees		150,500		150,500		229,643		79,143
Licenses and Permits		39,500		39,500		40,627		1,127
Intergovernmental Revenue		1,281,900		1,281,900		1,132,088		(149,812)
Charges for Services		1,950,000		1,950,000		2,216,015		266,015
Miscellaneous		697,585		697,585		240,596		(456,989)
Interest		7,000		7,000		9,137		2,137
Total Revenues		6,676,785		6,676,785		6,371,432		(305,353)
EXPENDITURES								
General Government		2,444,970		2,761,245		2,329,087		432,158
Protection to Persons and Property		313,535		615,535		327,614		287,921
General Health and Sanitation		1,997,000		2,004,200		1,998,042		6,158
Social Services		287,000		297,000		296,657		343
Airports		5,000		37,000		33,213		3,787
Bus Services		20,000		20,000		,		20,000
Debt Service		1,111,095		1,012,595		487,701		524,894
Administration		1,121,400		1,089,424		1,007,738		81,686
Total Expenditures		7,300,000		7,836,999		6,480,052		1,356,947
Excess (Deficiency) of Revenues Over Expenditures Before Other								
Financing Sources (Uses)		(623,215)		(1,160,214)		(108,620)		(1,051,594)
OTHER FINANCING SOURCES (USES) Line of Credit		500,000		500,000		500,000		
Line of Credit Payoff		300,000		300,000		(500,000)		(500,000)
Transfers From Other Funds		200,000		200,000		1,000,000		800,000
Transfers To Other Funds		(300,000)		(300,000)		(800,000)		
Total Other Financing Sources (Uses)								(500,000)
Total Other Financing Sources (Oses)	-	400,000	-	400,000		200,000		(200,000)
Net Changes in Fund Balance		(223,215)		(760,214)		91,380		851,594
Fund Balance - Beginning		223,215		223,215		247,331		24,116
Fund Balance - Ending	\$	0	\$	(536,999)	\$	338,711	\$	875,710

#### FLOYD COUNTY BUDGETARY COMPARISON SCHEDULES Required Supplementary Information - Modified Cash Basis For The Year Ended June 30, 2011 (Continued)

	ROAD FUND							
	Budgeted Amounts Original Final		Actual Amounts, (Budgetary		Variance with Final Budget Positive			
			Final		Basis)		(Negative)	
REVENUES								
Intergovernmental Revenue	\$	4,137,000	\$	4,137,000	\$	3,789,901	\$	(347,099)
Interest		1,000		1,000		1,623		623
Total Revenues		4,138,000		4,138,000		3,791,524		(346,476)
EXPENDITURES								
Roads		4,567,175		4,998,635		4,850,400		148,235
Debt Service		5,000		5,000				5,000
Administration		527,825		496,185		380,688		115,497
Total Expenditures		5,100,000		5,499,820		5,231,088		268,732
Excess (Deficiency) of Revenues Over								
Expenditures Before Other								
Financing Sources (Uses)		(962,000)		(1,361,820)		(1,439,564)		(77,744)
OTHER FINANCING SOURCES (USES)								
Transfers From Other Funds		1,000,000		1,000,000		1,555,000		555,000
Transfers To Other Funds		(100,000)		(100,000)		(200,000)		(100,000)
Total Other Financing Sources (Uses)		900,000		900,000		1,355,000		455,000
Net Changes in Fund Balance		(62,000)		(461,820)		(84,564)		377,256
Fund Balance - Beginning		62,000		62,000		206,915		144,915
Fund Balance - Ending	\$	0	\$	(399,820)	\$	122,351	\$	522,171

FLOYD COUNTY BUDGETARY COMPARISON SCHEDULES Required Supplementary Information - Modified Cash Basis For The Year Ended June 30, 2011 (Continued)

#### LOCAL GOVERNMENT ECONOMIC ASSISTANCE FUND

			Actual	Variance with	
			Amounts,	Final Budget	
	Budgeted	Amounts	(Budgetary	Positive	
	Original Final		Basis)	(Negative)	
REVENUES					
Intergovernmental Revenue	\$ 7,715,000	\$ 7,715,000	\$ 5,080,362	\$ (2,634,638)	
Charges for Services	75,000	75,000	69,628	(5,372)	
Miscellaneous	75,000	75,000	48,098	(26,902)	
Interest	4,000	4,000	3,676	(324)	
Total Revenues	7,869,000	7,869,000	5,201,764	(2,667,236)	
EXPENDITURES					
General Government	400,000				
Protection to Persons and Property	134,525	134,525	96.047	38,478	
General Health and Sanitation	2,552,000	1,973,000	198,304	1,774,696	
Social Services	200,000	200,000	180,450	19,550	
Recreation and Culture	2,307,855	2,416,155	984,616	1,431,539	
Capital Projects	200,000	100,000	•	100,000	
Administration	385,620	319,310	180,378	138,932	
Total Expenditures	6,180,000	5,142,990	1,639,795	3,503,195	
Excess (Deficiency) of Revenues Over					
Expenditures Before Other					
Financing Sources (Uses)	1,689,000	2,726,010	3,561,969	835,959	
OTHER FINANCING SOURCES (USES)					
Transfers From Other Funds			100,000	100,000	
Transfers To Other Funds	(1,950,000)	(1,950,000)	(3,580,000)	(1,630,000)	
Total Other Financing Sources (Uses)	(1,950,000)	(1,950,000)	(3,480,000)	(1,530,000)	
Net Changes in Fund Balances	(261,000)	776,010	81,969	(694,041)	
Fund Balances - Beginning	261,000	261,000	80,241	(180,759)	
Tana Dalances - Degining	201,000	201,000	00,241	(100,739)	
Fund Balances - Ending	\$ 0	\$ 1,037,010	\$ 162,210	\$ (874,800)	

## FLOYD COUNTY NOTES TO REQUIRED SUPPLEMENTARY INFORMATION

#### June 30, 2011

#### **Note 1. Budgetary Information**

Annual budgets are adopted on a cash basis of accounting and according to the laws of Kentucky as required by the State Local Finance Officer.

The County Judge/Executive is required to submit estimated receipts and proposed expenditures to the fiscal court by May 1 of each year. The budget is prepared by fund, function, and activity and is required to be adopted by the fiscal court by July 1.

The fiscal court may change the original budget by transferring appropriations at the activity level; however, the fiscal court may not increase the total budget without approval by the State Local Finance Officer. Expenditures may not exceed budgeted appropriations at the activity level.

#### Note 2. Reconciliation to the Statement of Revenue, Expenditures And Changes In Fund Balances

Total Revenues	\$	6,371,432
Add: Jail Fund Intergovernmental Revenues		418,995
Add: Jail Fund Charges For Services Revenues		5,651
Add: Jail Fund Miscellaneous Revenues		29,837
Add: Jail Fund Interest		379
Add: Revolving Loan Fund Interest		75
Add: Construction Fund Interest		306
Total Revenue to Statement	\$	6,826,675
Tatal Form on Literary	Ф	C 480 053
Total Expenditures	\$	6,480,052
Add: Jail Fund Protection to Persons and Property Expenditures		1,561,608
Add: Jail Fund Administration Expenditures		404,976
Less: Public Properties Corporation Fund Debt Payments		(249,219)
Total Expenditures to Statement	\$	8,197,417
Other Financing Sources	\$	200,000
Add: Transfers to Jail Fund From LGEA Fund		1,500,000
Add: Transfer to Jail Fund From Road Fund		100,000
Add: Transfers Out to Jail Fund From General Fund		325,000
Add: Transfer Out to PPC Fund for Debt Service		(686,680)
Total Other Financing Sources (Uses) to Statement	\$	1,438,320

# FLOYD COUNTY COMBINING BALANCE SHEET NON-MAJOR GOVERNMENTAL FUNDS - MODIFIED CASH BASIS Other Supplementary Information

June 30, 2011

# FLOYD COUNTY COMBINING BALANCE SHEET NON-MAJOR GOVERNMENTAL FUNDS - MODIFIED CASH BASIS Other Supplementary Information

#### June 30, 2011

	State Grant Fund		Ei Federal Grant Fund		Emergency 911 Fund		Total Non-Major Governmental Funds	
ASSETS								
Cash and Cash Equivalents	\$	3,813	\$	91	\$ 24,250	\$	28,154	
Total Assets		3,813		91	24,250		28,154	
FUND BALANCES								
Assigned:								
Protection to Persons and Property		3,813					3,813	
Unassigned				91	24,250		24,341	
Total Fund Balances	\$	3,813	\$	91	\$ 24,250	\$	28,154	



# FLOYD COUNTY COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - NON-MAJOR GOVERNMENTAL FUNDS - MODIFIED CASH BASIS Other Supplementary Information

For The Year Ended June 30, 2011

#### FLOYD COUNTY

## COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - NON-MAJOR GOVERNMENTAL FUNDS - MODIFIED CASH BASIS Other Supplementary Information

### For The Year Ended June 30, 2011

								Total
					En	nergency	No	on-Major
	Sta	te Grant	Fede	ral Grant		911	Gov	ernmental
		Fund		Fund		Fund		Funds
REVENUES								
Taxes	\$		\$		\$	206,788	\$	206,788
Intergovernmental		11,009		35,889				46,898
Miscellaneous						12,793		12,793
Interest						147		147
Total Revenues		11,009		35,889		219,728		266,626
EXPENDITURES								
General Government				35,889				35,889
Protection to Persons and Property		11,009				210,807		221,816
Administration						31,255		31,255
Total Expenditures		11,009		35,889		242,062		288,960
Excess (Deficiency) of Revenues Over Expenditures Before Other								
Financing Sources (Uses)						(22,334)		(22,334)
Net Change in Fund Balances						(22,334)		(22,334)
Fund Balances - Beginning		3,813		91		46,584		50,488
Fund Balances - Ending	\$	3,813	\$	91	\$	24,250	\$	28,154



### FLOYD COUNTY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

### FLOYD COUNTY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

### Fiscal Year Ended June 30, 2011

Federal Grantor

Program Title Pass-Through

Grant Name (CFDA #) Grantor's Number Expenditures

Cash Programs:

U.S. Department of Homeland Security

Passed-Through State Office of Homeland Security: Disaster Grant - Public Assistance (Presidentially

Declared Disasters)

(CFDA 97.036) FEMA-1841-DR KY \$ 1,117,543

Total Cash Expenditures of Federal Awards

\$ 1,117,543

## FLOYD COUNTY NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS Fiscal Year Ended June 30, 2011

Note 1 - The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of Floyd County, Kentucky and is presented on a modified cash basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, <u>Audits of States, Local Governments, and Non-Profit Organizations</u>.

### Note 2 - Determination of Major Program

The Type A program for the fiscal court is any program for which total expenditures of federal awards exceed \$300,000 for fiscal year 2011 or were deemed high risk. The Type A program was:

• CFDA #97.036 Disaster Grant – Public Assistance (Presidentially Declared Disasters)

### Note 3 - Noncash Expenditures

There were no noncash expenditures of federal awards for fiscal year 2011.

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS



## ADAM H. EDELEN AUDITOR OF PUBLIC ACCOUNTS

The Honorable Robert Marshall, Floyd County Judge/Executive Members of the Floyd County Fiscal Court

Report On Internal Control Over Financial Reporting And On Compliance And Other Matters Based On An Audit Of Financial Statements Performed In Accordance With Government Auditing Standards

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Floyd County, Kentucky, as of and for the year ended June 30, 2011, which collectively comprise the County's basic financial statements, as listed in the table of contents and have issued our report thereon dated March 30, 2012. Floyd County presents its financial statements on the modified cash basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States.

### Internal Control Over Financial Reporting

Management of the Floyd County Fiscal Court is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered Floyd County Fiscal Court's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Floyd County Fiscal Court's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Floyd County Fiscal Court's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.



Report On Internal Control Over Financial Reporting And On Compliance And Other Matters Based On An Audit Of Financial Statements Performed In Accordance With Government Auditing Standards (Continued)

#### **Compliance And Other Matters**

As part of obtaining reasonable assurance about whether the Floyd County's financial statements as of and for the year ended June 30, 2011, are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under <u>Government Auditing Standards</u>.

The Floyd County Judge/Executive's responses to the findings identified in our audit are included in the schedule of findings and questioned costs. We did not audit the County Judge/Executive's responses and, accordingly, we express no opinion on them.

This report is intended solely for the information and use of management, others within the entity, the Department for Local Government, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully submitted,

Adam H. Edelen

Auditor of Public Accounts

March 30, 2012

REPORT ON COMPLIANCE WITH REQUIREMENTS
THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133



## ADAM H. EDELEN AUDITOR OF PUBLIC ACCOUNTS

The Honorable Robert Marshall, Floyd County Judge/Executive Members of the Floyd County Fiscal Court

Report On Compliance With Requirements
That Could Have A Direct And Material Effect On Each Major Program
And On Internal Control Over Compliance In Accordance With OMB Circular A-133

### Independent Auditor's Report

#### Compliance

We were engaged to audit the compliance of Floyd County, Kentucky, with the types of compliance requirements described in the <u>U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement</u> that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2011. Floyd County's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of Floyd County's management.

As described in items 2011-01 and 2011-02 in the accompanying schedule of findings and questioned costs, we were unable to obtain sufficient documentation supporting the compliance of Floyd County with CFDA #97.036, Disaster Grant – Public Assistance (Presidentially Declared Disaster) regarding activities allowed or unallowed, allowable costs, cash management, matching/level of effort/earmarking, and period of availability of federal funds, nor were we able to satisfy ourselves as to Floyd County's compliance with those requirements by other auditing procedures.

Because we were unable to obtain sufficient documentation to support project worksheets, the scope of our work was not sufficient to enable us to express, and we do not express, an opinion on the compliance with requirements referred to above that are applicable to CFDA #97.036, Disaster Grant – Public Assistance (Presidentially Declared Disaster). We also noted other instances of noncompliance which is required to be reported in accordance with OMB Circular A-133 and which is described in the accompanying Schedule of Findings and Questioned Costs as item 2011-03.

### Internal Control Over Compliance

The management of Floyd County is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered Floyd County's internal control over compliance with requirements that could have a direct and material effect on a major federal program as a basis for designing our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Floyd County's internal control over compliance.



Report On Compliance With Requirements
That Could Have A Direct And Material Effect On Each Major Program
And On Internal Control Over Compliance In Accordance With OMB Circular A-133
(Continued)

#### Internal Control Over Compliance (Continued)

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be significant deficiencies or material weaknesses, and therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. However, as described in the accompanying schedule of findings and questioned costs, we identified certain deficiencies in internal control over compliance that we consider to be material weaknesses and another we considered to be a significant deficiency.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected on a timely basis. We consider the deficiencies in internal control over compliance described in the accompanying schedule of findings and questioned costs as items 2011-01 and 2011-02, to be material weaknesses.

A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance. We consider the deficiency in internal control over compliance described in the accompanying schedule of findings and questioned costs as item 2011-03 to be a significant deficiency.

The Judge/Executive's responses to the findings indentified in our audit are included in the schedule of findings and questioned costs. We did not audit the Judge/Executive's responses and, accordingly, we express no opinion on them.

This report is intended solely for the information and use of management, others within the entity, the Department for Local Government, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully submitted,

Adam H. Edelen

**Auditor of Public Accounts** 

March 30, 2012

## FLOYD COUNTY SCHEDULE OF FINDINGS AND QUESTIONED COSTS

For The Year Ended June 30, 2011

### FLOYD COUNTY SCHEDULE OF FINDINGS AND QUESTIONED COSTS

### Fiscal Year Ended June 30, 2011

#### A. SUMMARY OF AUDIT RESULTS

- 1. The auditor's report expresses unqualified opinions on the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of Floyd County.
- 2. No significant deficiencies relating to the audit of the financial statements are reported in the Independent Auditor's Report.
- 3. No instances of noncompliance material to the financial statements of Floyd County were disclosed during the audit.
- 4. Three significant deficiencies relating to the audit of the major federal awards programs are reported in the Independent Auditor's Report. Two of the reported deficiencies are also considered material weaknesses.
- 5. The auditor's report on compliance for the audit of the major federal awards programs for Floyd County expresses a disclaimer of opinion.
- 6. There are three findings relative to the major federal awards programs for Floyd County reported in Part C of this schedule.
- 7. The program tested as a major program was: Disaster Grant Public Assistance (Presidentially Declared Disaster), CFDA #97.036.
- 8. The threshold for distinguishing Type A and B programs was \$300,000.
- 9. Floyd County was not determined to be a low-risk auditee.
- B. FINDINGS FINANCIAL STATEMENT AUDIT

None.

### C. FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARDS PROGRAM AUDIT

2011-01 The Floyd County Fiscal Court Failed To Maintain Supporting Documentation For Costs Incurred On 55 Small Projects And One Large Project

Federal Program: CFDA 97.036

Federal Agency: U.S. Department of Homeland Security Pass-through Agency: Department of Military Affairs

Compliance Area: Activities Allowed/Allowable Costs/Matching

Known Questioned Costs: \$1,117,543

Condition: During testing of Public Assistance (PA) Program -Disaster #1841, we noted there was no documentation to substantiate costs for multiple small projects and one large project. A large project is one with estimated costs of \$64,200 or more. These projects were not accounted for properly as required by the U. S. Department of Homeland Security. The County did not maintain folders for each project by project worksheet (PW) and did not have invoices and other required documentation to support federal funds spent on 55 small projects and one large project listed as not complete according to a Federal Emergency Management Agency (FEMA) report generated on January 27, 2012. Auditor allowed the County nine working days to update the folders for each project. After the time elapsed, the auditor allowed the County an additional three working days to update 10 files selected by the auditor to sample from the list of 56 projects. The County was only able to provide one completed file. Please note that some of these 56 projects have expenditures recognized on the prior year Schedule of Expenditures of Federal Awards. The known question costs of \$1,117,543 represent the total amount of expenditures the County is recognizing in the current year.

### C. FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARDS PROGRAM AUDIT

2011-01 The Floyd County Fiscal Court Failed To Maintain Supporting Documentation For Costs Incurred On 55 Small Projects And One Large Project (Continued)

The one folder provided included 2 PW's (project number 1014 and 1053). These were for a road that required work on thirteen different sites in all totaling \$99,843. The actual expenses per the invoices in the folder were \$197,570. The county apparently spent \$97,727 more on this project than allotted by FEMA. The documentation does not tie any invoice to a certain site on the road. The other 9 PW's sampled had incomplete folders.

Auditor's also, as part of testing for the sample of 10 folders, made a site visit to three other project sites. We could not determine with certainty the county used the correct amount of gabion baskets on any of the sites. Gabion baskets are fabricated of thick galvanized wire, which are filled with stone and stacked on one another, usually in tiers that step back with the slope rather than vertically. The most common civil engineering use of gabions is to stabilize shorelines or slopes against erosion. Other uses also include retaining walls. A count was made and it did not equal the total of gabion baskets required by the PW to complete the scope of work. As a result, we requested representatives from Kentucky Emergency Management and FEMA conduct their own site visits to determine if the scope of the work was adequate. These representatives visited 11 sites from the 56 projects deemed not complete. No sites had any conflict of opinion to work completed or not. The report does note that 5 of the 11 sites have work that was either too little or too much as set forth by the scope of the PW.

**Criteria:** Public Assistance program awards are made based upon a PW prepared by a project formulation team. The PW documents the project formulation team's determination of the eligible scope of work and cost estimate. The allowed activities for the Public Assistance program are for the approved project as described on the PW and supporting documentation. The approved project may be repair or replacement of the damaged facility, an improved project, or an alternate project (44 CFR section 206.203). Allowable costs are restricted to eligible costs such as equipment usage by applicant owned equipment, administrative costs, and force account labor costs. In some instances, projects are completed by a contractor instead of the applicant.

Costs are considered eligible for applicant owned equipment if the rates charged per hour for use of the equipment follow established state guidelines or are approved by FEMA if greater than \$75 per hour. Administrative costs are eligible if the applicant uses management cost funding as prescribed in the State administrative plan. Straight or regular-time salaries and benefits of the applicants permanently employed personnel are considered eligible cost for permanent restoration projects, not emergency protective services or debris removal. Contractor costs are considered eligible provided federal, state, and local laws for procurement are followed.

### C. FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARDS PROGRAM AUDIT (Continued)

2011-01 The Floyd County Fiscal Court Failed To Maintain Supporting Documentation For Costs Incurred On 55 Small Projects And One Large Project (Continued)

Additionally, the County is required to match a certain percentage of costs as required by the Commonwealth of Kentucky.

Cause: Internal controls over reporting the status and completion of projects did not exist. The Road Forman was in charge of overseeing the projects, however costs associated with each project did not undergo a documented verification or approval process prior to submission to FEMA for reimbursement and folders were not sufficiently maintained to determine compliance with *OMB Circular A-133 Compliance Supplement* compliance requirements.

**Effect:** The County has questioned costs of \$1,117,543 and is at risk for losing future FEMA project declarations.

#### **Recommendations:**

We recommend the County comply with OMB Circular A-133 Compliance Supplement Compliance requirements by:

o maintaining adequate supporting documentation for all FEMA projects, specifically by project worksheet, with invoices and other documentation to support scope of work performed and costs incurred by County, including the required match from the County.

We also recommend the County follow-up with the Kentucky Emergency Management to determine proper resolution of questioned costs.

County Judge/Executive's Response: The County maintains that the widespread devastation caused by the 2009 flood required additional funds be spent in order to allow Floyd County Schools to re-open and repair all roads to allow school buses to safely transport students to/and from school. The County will meet with the road foreman and the applicant agent to insure that all required supporting documentation is maintained in accordance with the recommendations.

### C. FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARDS PROGRAM AUDIT (Continued)

2011-02 The Floyd County Fiscal Court Failed To Implement Internal Controls Over Federal Compliance Requirements - For FEMA Projects

Federal Program: CFDA 97.036

Federal Agency: U.S. Department of Homeland Security Pass-through Agency: Department of Military Affairs Compliance Area: Cash Management/Period of Availability

Known Questioned Costs: \$82,884

**Condition:** The County has received all federal funds for Public Assistance (PA) Program-Disaster #1841. Total costs for the disaster is \$4,079,741, which includes \$3,675,937 in federal funds. The funds were received during the fiscal years ended June 30, 2009, 2010, 2011 and a small portion in 2012. These funds were not maintained separately from other county funds and the total amount of federal funds received over the four years was deposited into the Road Fund, an interest bearing bank account.

During testing, we noted there was no documentation to substantiate costs for multiple small projects and one large project as noted in comment 3. Invoices that were made available for project costs indicate contractors performed the work and waited until the County received payment from FEMA prior to sending in the invoice for payment. This practice allowed the County to make partial payments. In one instance, the County paid \$40,000 on an invoice for drains totaling \$65,930, on February 16, 2011. The County paid an additional \$25,000 on April 15, 2011. The work was performed in May 2010, nine to eleven months prior to payment.

Also, the County informed auditors that the scope of work on the one large project, which federal funds of \$82,884 were received in September 2009, was not completed as of February 2012.

**Criteria:** When funds are advanced, recipients must follow procedures to minimize the time elapsing between the transfer of funds from the U.S. Treasury and disbursement. Similarly, recipients must establish similar procedures for sub-recipients. Interest earned by local government subgrantees on advances is required to be submitted promptly, but at least quarterly, to the Federal agency and up to \$100 per year may be kept for administrative expenses.

When a funding period is specified, a non-Federal entity may charge to the award only costs resulting from obligations incurred during the funding period and any pre-award costs authorized by the Federal awarding agency. For Disaster #1841, the County had until November 29, 2010 to complete the small projects not deemed an emergency project or debris removal.

Cause: Internal controls over reporting the status and completion of projects did not exist. The Road Forman was in charge of overseeing the projects, however costs associated with each project did not undergo a documented verification or approval process prior to submission to FEMA for reimbursement and folders were not sufficiently maintained to determine compliance with *OMB Circular A-133 Compliance Supplement* compliance requirements.

**Effect:** The County has questioned costs of \$82,884 and is at risk for losing future FEMA project declarations.

C. FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARDS PROGRAM AUDIT (Continued)

2011-02 The Floyd County Fiscal Court Failed To Implement Internal Controls Over Federal Compliance Requirements - For FEMA Projects (Continued)

**Recommendation:** We recommend the County comply with OMB Circular A-133 Compliance Supplement Compliance requirements by maintaining adequate supporting documentation for all FEMA projects, specifically by project worksheet, with invoices and other documentation to support scope of work performed and costs incurred by County, including the required match from the County. We also recommend the County follow-up with the Kentucky Emergency Management to determine proper resolution of questioned costs.

County Judge/Executive's Response: With regards to the above stated project, after the initial FEMA assessment the County determined it would be necessary that an outside contractor be hired as the project would require that large pieces of steel would need to be driven in order to complete the project. The local contractor informed the County that the initial assessment by FEMA did not take into consideration of the number of active power lines located at the job site and work on the project could not be completed in a safe manner. The County will discuss this matter with the Road Foreman to determine the best course of action in order to safely complete the above stated project. The County will also meet with the Road Foreman and the Applicant Agent to insure that all required supporting documentation is maintained in accordance with the recommendations.

2011-03 The Floyd County Fiscal Court Failed To Submit Timely Quarterly Reports For A Large FEMA Project

Federal Program: CFDA 97.036

Federal Agency: U.S. Department of Homeland Security Pass-through Agency: Department of Military Affairs Compliance Area: Special Tests and Provisions

**Condition:** Floyd County (sub-grantee) did not submit quarterly reports for the large project associated with Disaster #1841 in a timely manner. The county submitted one report for the year on October 13, 2010 to Kentucky Emergency Management (grantee). A report for June 30, 2011 was submitted a month late on August 15, 2011. The report wasn't submitted until KDEM notified them.

**Criteria:** As a requirement of 44 CFR 13.40, the sub-grantee shall submit quarterly reports for any large project to the grantee that show progress and financial status. The report should include the following:

- o Reported costs were incurred in performance of eligible work
- o Approved work was completed
- o The project is in compliance with the provisions of the FEMA-State agreement
- o Payments for the project were made in accordance with 44 CFR section 13.21 payment provisions

**Cause:** Internal controls over reporting the status and completion of projects did not exist. The Road Forman was in charge of overseeing the projects, however costs associated with each project did not undergo a documented verification or approval process prior to submission to FEMA for reimbursement. Additionally, the County did not follow-up on reporting to Kentucky Emergency Management.

**Effect:** The County is at risk for losing future FEMA project declarations.

- C. FINDINGS AND QUESTIONED COSTS MAJOR FEDERAL AWARDS PROGRAM AUDIT (Continued)
- 2011-03 The Floyd County Fiscal Court Failed To Submit Timely Quarterly Reports For A Large FEMA Project (Continued)

**Recommendation:** We recommend the County comply with OMB Circular A-133 Special Tests and Provisions by submitting reports on large projects in a timely manner. The report should include all required elements as stated above in the criteria.

County Judge/Executive's Response: The County will meet with the Road Foreman and Applicant Agent to discuss this matter. The County will make sure that all outstanding quarterly reports are completed and filed by the Applicant Agent per the recommendation.

D. SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

None.

### CERTIFICATION OF COMPLIANCE - LOCAL GOVERNMENT ECONOMIC ASSISTANCE PROGRAM

### FLOYD COUNTY FISCAL COURT

For The Fiscal Year Ended June 30, 2011

### CERTIFICATION OF COMPLIANCE

## LOCAL GOVERNMENT ECONOMIC ASSISTANCE AND DEVELOPMENT PROGRAMS FLOYD COUNTY FISCAL COURT

For The Fiscal Year Ended June 30, 2011

The Floyd County Fiscal Court hereby certifies that assistance received from the Local Government Economic Assistance and Development Programs were expended for the purpose intended as dictated by the applicable Kentucky Revised Statutes.

County Judge/Executive

County Treasurer/